

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

September 11, 2014

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:02 p.m. MEETING CALLED TO ORDER
- Board Present:** Bill Langmaid, Cari Levenseller, Greg Kintz, Tim Bamburg, Brett Costley, and Jim Krahn. BOARD PRESENT
- Board Absent:** Ernie Smith
- Staff Present:** Aaron Miller, Superintendent; Barb Carr, Administrative Assistant; Marie Knight, Fiscal Assistant; Dawn Plews, Business Manager; Juliet Safier, Teacher; and Jeana Gump, Classified Staff. STAFF PRESENT
- Visitors Present:** Shelley Cota, Alexis Baska, Scott Laird, and Jim Eckland VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: Added building and student reports AGENDA REVIEW
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** None. PUBLIC COMMENT
- 3.0 CONSENT AGENDA:** CONSENT AGENDA
- 3.1** Minutes of 08/14/14 Regular Meeting and the 08/21/14 Workshop MINUTES APPROVED
- Tim Bamburg moved to approve the consent agenda as presented. Jim Krahn seconded the motion. Motion passed unanimously with those in attendance. CONSENT AGENDA APPROVED
- 4.0 REPORTS & DISCUSSION**
- 4.1 Building Reports:** Mr. Underwood updated the board on current schedules, staff assignments and the bell schedule at the middle and high school. BUILDING REPORTS
- Mr. Miller gave the board on update of work over the summer on the Focus School project. Current enrollment at the elementary school is 240. This is an increase of 25 from the end of last year. The two largest classes at VES this year is the K and 1st grade classes.
- 4.2 Student Report:** Alexis Baska reported on high school activities. There are 19 foreign exchange students attending this year. All are currently at Outdoor School this week. Fall sports are going well. Tomorrow night's football game is requesting all to wear white. Themes will be offered at each game to help build student attendance. Raffle tickets and prizes will be awarded to students who participate. They hope to designate a section in the bleachers for students. STUDENT REPORTS
- Mr. Miller shared that Alexis will represent the students at the City Council meetings as well.
- 4.3 Financial Report:** The financial report was reviewed. July and August actual numbers were provided as well as projected numbers through the end of the 2014-15 year. It was noted that salaries have not yet been encumbered. There were no questions from the board. FINANCIAL REPORT
- 4.4 Maintenance Report:** The maintenance report was reviewed. There were no questions from board. MAINTENANCE REPORT
- 4.5 Transportation Report:** Shelley Cota reported that the year is starting out smoothly. There is the same number of routes this year as last – 5 large bus routes and 7 small bus routes. There were no accidents or break downs that impacted routes last year. There were no questions from the board. TRANSPORTATION REPORT
- 5.0 INFORMATION & DISCUSSION**
- 5.1 Staff Handbooks:** The Staff Handbook was shared. The OSBA sample handbook was updated to include district specific language. It will continue to be reviewed and updated annually. STAFF HANDBOOK SHARED

- 5.2 Teacher Evaluation Handbook:** Juliet Safier shared with the board the draft Teacher Evaluation Handbook. It has taken 4-5 years to get to this point and represents a lot of work by staff. By the end of June the final and complete document will be ready. Staff will be evaluated based on the contents of the handbook this year. TEACHER EVALUATION HANDBOOK SHARED
- 5.3 Transportation Contract Amendment:** At the June meeting the board determined that the district should move forward with extending the transportation contract for another year as well as renegotiate the monthly fixed rate amount to reflect the increase in insurance costs incurred by Curls School Bus Services. Mr. Miller worked with the district's legal team to draft the amendment to the contract. One item added is that the district must give 3 year's notice to go out for an RFP. The amendment extends the contract to 2020 at which time the District will go out for an RFP, as well as increases the monthly fixed rate amount by \$1,000.00. TRANSPORTATION CONTRACT AMENDMENT DISCUSSED
- 6.0 ACTION ITEMS**
- 6.1 New Hire:** Brett Costley moved to approve the recommendation to hire Matthew Urban as the Middle/High School band teacher. Cari Levenseller seconded the motion. Motion passed unanimously with those in attendance. URBAN HIRED AS MS/HS BAND TEACHER
- 6.2 Transportation Contact:** Greg Kintz moved to approve the Amendment to the Vernonia School District / Curls School Bus Services Contract as presented. Brett Costley seconded the motion. Motion passed unanimously with those in attendance. TRANS, CONTRACT AMENDMENT APPROVED
- 7.0 SUPERINTENDENT REPORT:** Aaron Miller updated the board on the following: SUPERINTENDENT REPORT
- Old Business: upcoming OSBA Convention discussed
 - Student/Classroom/Academics: enrollment, new band teacher, and students registered for Writing 121 with PCC was shared
 - Budget: no new large donations or incoming revenue sources at this time. Work continues with the Met Group.
 - Facilities: The new Spencer Park is complete and the Sept 1 deadline met. Shop construction is moving forward. Site is prepped, waiting on final permit approval. Softball field is in planning stages, waiting on proposal from Robert Watts.
 - Green Building Initiative: VSD earned 3 out of the possible 4 green globes. This is the Timber Industry certification that the building is energy efficient and built to their standards.
- Other Issues:** OTHER ISSUES.
- Upcoming Events:
- PTA Fundraisers – Bike-A-Thon 9/20 and Fall Carnival 9/27
 - VES Open House – 10/9. Come early for PTA BBQ
- Greg Kintz will be attending upcoming OSBA Regional Meetings – Seaside next week, Hillsboro in October. Legislative Updates will be distributed at the meetings.
- Jim Krahn is working on a landscaping project on the hill outside of the gym lower entrance that will include old bricks from WGS and encompass the old school bell donated to the district.
- 8.0 MEETING ADJOURNED** at 6:45 p.m. ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk